

VA - REQUEST FOR CERTIFICATION

Submitting this form each semester will certify and authorize your VA payment.

VA Education Chapter: If using Chapter 35 - Veterans Name & SSN#:

Student Name: _____ Student ID # _____

Major: _____ Email: _____

Address: _____ Phone Number: _____

Year: _____ Term (circle): **FALL** **SPRING** **SUMMER**

Registered: YES NO (Form will be incomplete if it is turned in before registration.)

Do you receive Tuition Assistance
(Active duty/Guard/Reserve): YES NO

STATEMENT OF UNDERSTANDING -Please read carefully and initial

- _____ If there are specific courses in this term, for which I do not want certification- list here _____
- _____ Each term I MUST report my registration and changes in my enrollment to my Veterans Certifying Official (VCO).
Your school VCO, Scott Lindquist, can be reached at 208-732-6234 or slindquist@csi.edu
- _____ I must be enrolled in an approved program of study that leads to a standard college degree and have all prior training evaluated by the end of my second semester of enrollment. I do not expect to be paid by the VA for classes previously passed. I understand that courses that are audited (AU) are not eligible for VA educational benefits. I must make satisfactory progress toward graduation.
- _____ I understand once certified any drops or final grades of W, NC and F reported with "last date of attendance" may result in an overpayment from the VA.
- _____ Courses for which an "I" (incomplete) is awarded must be completed during the succeeding year. Otherwise, my entitlement for benefits for that course may be reduced and may result in overpayment.
- _____ I understand that classes scheduled to meet for less than the standard semester term dates may be paid at a different rate based on the number of credits and the length of the class.
- _____ I understand remedial courses cannot be certified if taken online.
- _____ I understand that the VA will only pay for required courses that go towards my approved program of study.
- _____ I understand that CSI will hold me responsible for any overpayment of my education benefits.
- _____ I understand that it can take 30+ days for VA to process benefits and payments may be delayed if this form is submitted to the VCO with less than 30 days to the start of the semester (first day of class).
- _____ (Chapter 33 Post 9/11 GI Bill® recipients only) I understand that for any courses not covered by the VA, If I fail to pay my student account balance in full, the College may refer the account to an outside collection agency. If assigned to a collection agency, a fee of up to 33 percent will be added to the outstanding balance as determined by the Idaho Statute 67-2358 and your delinquent account may be reported to one or more of the national credit bureaus. The College will not issue transcripts and reserves the right to withhold my grades, diplomas, subsequent registration, housing assignments, etc., until my account is paid in full. Housing allowance is prorated based on your enrollment, you must be in at least 51% or more to receive some housing. Must verify enrollment each month to release BAH.
- _____ (All Chapters other than 33) I understand that my tuition must be paid in full or have a CSI tuition loan agreement on file with the business office by the tuition payment deadline. CH 30 and CH 1606 will need to complete enrollment verifications each month.
- _____ I understand that the VA will only cover in-state tuition and fees.
- _____ I understand that once I am notified that I have been certified, that I must complete a Tuition Payment Plan (TPP) form with the Business Office, if less than 30 days before the start of the semester. CSI will not charge any late fees or drop a VA student if a TPP is on file.

Please certify my VA Education Benefits for the term above, I have read and understand the above statements.

Signature: _____ Date: _____