



Enrollment Services
Taylor Building – Eagle Central
Phone: 208-732-6250
Email: enrollment@csi.edu

Alternative Credit Request

This form is intended to assist students in completing a program of study, not simply to accumulate or earn college credits. This form and payment must be completed in its entirety before students can receive alternative credit.

- *Students must be currently enrolled in the term they are requesting Alternative Credit be granted.*
- *Payment must be paid in full prior to the completion of the request.*

Student Name: _____ **CSI ID #:** _____

____ I understand I am assessed a fee equivalent to 20% of the current per credit tuition for the transcription of these courses. Current tuition and fees can be found online at csi.edu/tuition-fees/ (fees are subject to change).

Student's Signature: _____ **Date:** _____
Month Day Year

Type of Alternative Credit

Course: _____ **Course Title:** _____ **Cr Hr(s):** _____
Prefix Number Section

- | | | |
|--|--|---|
| <input type="radio"/> Advanced Placement (C01) | <input type="radio"/> Industry Certificate or Credential (C10) | <input type="radio"/> Vertical Credit (C08) |
| <input type="radio"/> ACT Exam (C04) | <input type="radio"/> Portfolio (C11) | <input type="radio"/> Faculty Attestation |
| <input type="radio"/> Challenge Exam (C06) | <input type="radio"/> SAT Exam (C05) | |
| <input type="radio"/> CLEP Score (C02) | | |

Successful Completion Signature

Required for Industry Certificate, Vertical Credit, Challenge Exam and Portfolio.

Department Chair: _____ **Date:** _____

Office Use Only		
Amount Paid: _____	Payment Type: _____	Date of Payment: _____
Processed by: _____		Date: _____



Faculty Attestation Form (Credit for Prior Learning)

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Faculty members, as experts in their fields, can provide verification of a student's prior knowledge of content that corresponds to a credit-bearing course at the College of Southern Idaho. If a faculty member determines that a student already has the prior knowledge indicating the attainment of the course outcomes, they may attest to that information and the student may be given credit upon registering and paying for the course.

Decisions on attestation are determined by evaluation of content knowledge and student learning outcomes, but should also be strictly informed by other relevant college procedures including the CSI Credit for Prior Learning process (CSI Catalog) and the CSI Conflict of Interest Policy (HR Manual) among others. Faculty members are encouraged to be informed of these policies before offering credit through attestation.

Students should start the attestation process by talking to the appropriate department chair. If the department chair determines that there is a possibility for CPL, the department chair will send the student to a faculty member to determine content knowledge.

Course Name _____

Provide a brief description of method of determination (student interview, artifact evaluation, etc.):

I attest to the fact that _____ (student name/number) has demonstrated completion of the student learning outcomes for _____ (course name).

Department Chair Signature _____ date _____

Faculty Signature _____ date _____

Instructional Dean Signature _____ date _____

Registrar Signature _____ date _____