COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING MINUTES
Monday, July 21, 2025
315 Falls Ave. – Twin Falls, ID 83301

CALL TO ORDER: 3:02 p.m.

EXECUTIVE SESSION: 3:02 p.m.

Chair Scholes moved to go into Executive Session.
The vote to do so by roll call:

- Anna Scholes Aye
- Jan Mittleider Aye
- Scott McClure Aye
- Joshua Kern Absent
- Laird Stone Aye

EXECUTIVE SESSION ATTENDEES:

Trustees:
Anna Scholes, Chair
Jan Mittleider, Vice-Chair
Scott McClure, Clerk
Laird Stone, Trustee
College Administration:
Dr. Dean Fisher, President
Chris Bragg, Vice President of Institutional Effectiveness and Operations

Pursuant to Idaho Code § 77-206 the Board agreed to convene in Executive Session to:

- ♦ Consider personnel matters
[Idaho Code §74-206(1)(b)]
- ♦ Deliberate regarding an acquisition of interest in real property
[Idaho Code § 74-206(1)(c)]

The Board returned to public session at 4:00 p.m.

BOARD MEETING ATTENDEES:
Trustees:
Anna Scholes, Chair
Jan Mittleider, Vice-Chair
Scott McClure, Clerk
Laird Stone, Trustee

APPROVAL OF AGENDA: The agenda was approved on MOTION by Vice-Chair Mittleider. Affirmative vote was unanimous.

STUDENT/FACULTY/STAFF ACHIEVEMENTS: President Fisher recognized Radiology Technology Manager Tarika Mitchell and Health Professions Department Chair Brent Clayton for the 100% pass rate for the graduates from the Radiologic Technology Program. Admissions Coordinator Emma Burbie was recognized for her role as President-Elect of the Idaho Association of Collegiate Registrars and Admissions Officers. Professional and Classified Employees (PACE) Executive Committee Members Allie Beard, Emma Burbie, Shalani May, Teresa Marriot, Reba Puente, April Dunn and Erin Nunnelley were introduced. Chief Information Office Ryan Jund reported on the College's receipt of the Anthology Visionary Award. IT Operations Technician Hunter Bodden and Client Experience Technician Garrhett Mikel were recognized for their exemplary customer service. Vice President for Instruction Tiffany Seeley-Case was recognized for her service as the incoming chair for the Idaho State Board of Education's Council on Academic Affairs and Programs (CAAP).

BOARD MINUTES: The following Board of Trustee meeting minutes were accepted as written on MOTION by Vice-Chair Mittleider. Affirmative vote was unanimous.

June 16, 2025 (Regular meeting)

BOARD MINUTES: The following Board of Trustee meeting minutes were accepted as written on MOTION by Chair Scholes. Affirmative vote was unanimous.

June 23, 2025 (Special Session)

TREASURER'S REPORT: The Treasurer's report was accepted on MOTION by Trustee Stone. Affirmative vote was unanimous.

OPEN FORUM: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Action Items

1. President Fisher presented a Memorandum of Understanding with Idaho State University (ISU). The agreement provides that the college will allow use of its land at no cost for a future building that ISU plans to construct. The new building will support expanded ISU programs and services in the Magic Valley. The land will remain the property of CSI, but the building's construction and maintenance will be the responsibility of ISU. Vice-Chair Mittleider made the following **MOTION: I move to authorize the President to execute the Facilities Memorandum of Understanding with Idaho State University.** Affirmative vote was unanimous.

2. Director of Head Start Ruby Behm presented the Head Start monthly fiscal and operation report. Trustee Stone made the following **MOTION: I move to accept the monthly Head Start board and financial reports as presented.** Affirmative vote was unanimous.
3. Vice President for Institutional Effectiveness and Operations Chris Bragg asked the Trustees to authorize disposal of obsolete and surplus vehicles. Trustee McClure made the following **MOTION: I move that the Board authorize the College to dispose of the surplus vehicles indicated in the attached list.** Affirmative vote was unanimous.
4. Chief Business Officer Kristy Carpenter presented the results of a bid process for new Gymnasium scoreboards. Vice-Chair Mittleider made the following **MOTION: I move to accept the bid from Aspen Sounds of Jerome, Idaho in the amount of $200,000, for the replacement and enhancement of the gymnasium scoreboards.** Affirmative vote was unanimous.
5. Vice President of Instruction Tiffany Seeley-Case presented a request for an exemption that will allow CSI to continue to offer a course in Race and Ethnic Relations as part of CSI's Social Work and Sociology programs. The exemption request was required due to new legislation passed during 2025 limiting the ability of public institutions to offer courses addressing diversity, equity, and inclusion. Chair Scholes made the following **MOTION: I move to approve the exemptions as presented to the Board and as allowed by Idaho Code §67-5909D.** Affirmative vote was unanimous.

Information Items

1. Herrett Center Director Shelby Hamblen presented her annual Herrett Center report.
2. Vice President Bragg presented the Annual Enrollment Report for the College. For 2024-2025, the College was up 6.6% in headcount and 12.2% in credit hours.
3. Chief Information Officer Ryan Jund presented the annual Information Security update for the Board.

PRESIDENT'S REPORT: President Fisher provided his monthly President's report.

CSI STUDENT BODY PRESIDENT REPORT: Student Body President Parker provided her monthly report.

REMARKS FOR THE GOOD OF THE ORDER: Board members provided remarks for the Good of the Order.

ADJOURNMENT DECLARED: 5:46 p.m.

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Chris Bragg, Secretary

Approved: August 18, 2025

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Anna Scholes, Chair