

**COLLEGE OF SOUTHERN IDAHO
BOARD OF TRUSTEES**

MARCH 27, 2000

**5:30 p.m.
TAYLOR BUILDING
PINE ROOM #258**

AGENDA

MINUTES: (A) *Mike Mason*

TREASURER'S REPORT: (A) *Mike Mason*

BID: UPGRADE SPECTROMETER (A) *Mike Mason*

BID: PUMPING STATION (A) *Mike Mason*

BID: COMPUTERS (A) *Mike Mason*

BID: ARTEC COMPUTERS (A) *Mike Mason*

DORM RATE INCREASE: (A) *Mike Mason*

POLICIES AND PROCEDURES UPDATE: (A) *Barbara Knudson*

FINE ARTS UPDATE: (I) *ZGA Architects*

BRECKENRIDGE AG ENDOWMENT UPDATE: (I) *Dr. Parker and Bob Lowder*

LEGISLATIVE UPDATE: (I) *President Meyerhoeffer*

OLD BUSINESS

NEW BUSINESS

COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING
MARCH 27, 2000

CALL TO ORDER: 5:34 p.m. PRESIDING: LeRoy Craig

ATTENDING: Trustees: LeRoy Craig, Donna Brizee, Dr. Thad Scholes, Bill Babcock and Dr. Charles Lehrman

College Administration: Gerald Meyerhoeffer, President
Jeff Harmon, Acting Secretary/Treasurer
Robert Alexander, College Attorney
Dr. Jerry Beck, Vice President of Instruction
Dr. Joan Edwards, Vice President of Planning and
Development
Dr. DeVere Burton, Dean of Instruction
Dr. John Martin, Registrar
Graydon Stanley, Director of Student Information
Randy Dill, Physical Plant Director
Jeff Duggan, Assistant to the President
Karen Baumert, Public/Sports Information Director
Doug Maughan, Herrett Center/Public Information
Officer

CSI Staff: Bob Lowder, Henry Jones, Barbara Knudson

Visitors: Martin Powell

Faculty Representative: Nancy Jonsson

Times News: Jennifer Sandmann

MINUTES OF FEBRUARY 28, 2000 were approved as written on
MOTION by Donna Brizee. Affirmative vote was unanimous.

TREASURER'S REPORT: The Treasurer's Report was approved on
MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

Bids:

1. The Board approved the bid of Anasazi Instruments of Indianapolis, Indiana in the amount of \$49,925.00 for the specified upgrade of the nuclear magnetic resonance spectrometer on MOTION by Bill Babcock. Affirmative vote was unanimous.

Funding for this purchase is from three sources: \$25,000 from the Camille and Henry Dreyfus Foundation, \$6,250 from the College of Southern Idaho Foundation \$18,675 is from the instructional budget.

2. The Board approved the bid of Silver Creek Supply of Hailey, Idaho in the amount of \$27,522.59 for the specified surface water pumping station on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

3. The Board approved the low bid of Conner Creek Computers in the amount of \$60,024.00 for fifty computers in various configurations on MOTION by Dr. Charles Lehrman. Affirmative vote was unanimous.

The Board also approved the purchase of up to twenty additional computers under this contracted price.

Funding for this purchase is from various departmental budgets.

4. The Board approved the low bid of Greener Valley Computers in the amount of \$13,290.00 for the twelve computers specified by ARTEC on MOTION by Donna Brizee. Affirmative vote was unanimous.

Funding for this purchase is from the ARTEC Albertson's grant.

PRESIDENT'S REPORT:

1. The Board was advised that the Dormitory Housing Commission approved the pricing proposal of Fine Host Corporation for contracted food service. Room and board rates approved by the Dormitory Housing Commission for the 2000-2001 school year were also discussed.

CSI Trustees
March 27, 2000
Page 3

2. Bob Lowder gave a report to the Board concerning the Breckenridge Agriculture Endowment. He discussed the proposed tree farm and the sugar beet contract with the University of Idaho.

3. Human Resource Director Barbara Knudson discussed the proposed College of Southern Idaho Drug and Alcohol testing policy with the Board. The policy addressed testing for reasonable cause and after an accident. Dr. Charles Lehrman discussed testing ten percent of employees each year.

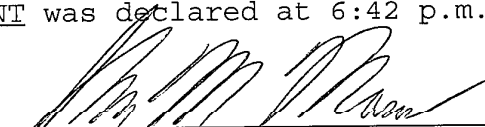
The policy passes as written on MOTION by Bill Babcock. Affirmative vote was unanimous.

4. Martin Powell from ZGA Architects updated the Board on the plans for the Fine Arts Addition. The new theater, including the balcony area, is designed to have 390 seats.

5. The President updated the Board on legislative and funding issues. He discussed the proposed changes in the retirement system, funding for the Fine Arts Addition, state guidelines for salary increases and the state appropriation for academic and technical education.

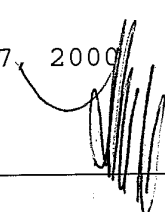
6. The President advised the Board that Sam Haws, a newly appointed member of the State Board of Education, agreed to be our graduation speaker.

ADJOURNMENT was declared at 6:42 p.m.



John M. Mason, Secretary-Treasurer

APPROVED April 17, 2000



Chairman



COLLEGE OF
SOUTHERN
IDAHO

March 10, 2000

To: President Meyerhoeffer and the College of Southern
Idaho Board of Trustees

From: Mike Mason

Re: Upgrade of Nuclear Magnetic Resonance Spectrometer

We received only one bid for the specified upgrade. Based upon a review of the bid by Dr. Marvin Strobe and Rex Widener, I recommend that we accept the sole bid of Anasazi Instruments of Indianapolis, Indiana in the amount of \$49,925.00 for the specified upgrade.

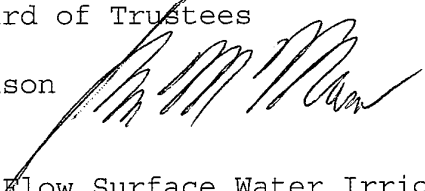
Funding for this purchase is from three sources: \$25,000 is from the Camille and Henry Dreyfus Foundation, \$6,250 is from the College of Southern Idaho Foundation and \$18,675 is from the Instructional budget.



COLLEGE OF
SOUTHERN
IDAHO

March 10, 2000

To: President Meyerhoeffer and the College of Southern
Idaho Board of Trustees

From: Mike Mason 

Re: Variable Flow Surface Water Irrigation Pumping Station

We received only one bid for the specified pumping station. Based upon a review of the bid by Don Buettner and Randy Dill, it is my recommendation that we accept the sole bid of Silver Creek Supply of Hailey, Idaho in the amount of \$27,522.59 for the pumping station.

The pumping station will be utilized to irrigate approximately 15 acres of grass and 15 acres of farmland on the north west corner of campus. The 15 acres of grass is currently being irrigated with City water.

This purchase is being funded by the Plant Facilities Fund.



COLLEGE OF
SOUTHERN
IDAHO

March 14, 2000

To: President Meyerhoeffer and the College of Southern
Idaho Board of Trustees

From: Mike Mason

Re: Computer Bid

We received six bids for the specified computers. The bid details are attached on the following six pages.

It is a very complex issue analyzing components, configurations and prices. Greener Valley Computers submitted the lowest base bid but when the components and desired options were added in, Conner Creek Computers had the lowest price.

Based upon a review of the bids by Dr. Ken Campbell and Gary Baum, I recommend we accept the low bid of Conner Creek Computers of Burley, Idaho in the amount of \$60,024.00 for fifty computers in eighteen different configurations.

We also request permission to add up to twenty additional computers to this bid upon further discussion with program managers.

Funding for this purchase is from various departmental budgets. Approximately 15 of these computers are for the student computer lab in the library and 15 are for the Academic Development Center. The remaining twenty, most of which are computer upgrades, are for departments throughout the campus.

March 1, 2000 Computer Bid

Venders	Greener Valley Computers	Connor Creek Computers	Micronpc.com	P C Open	Kingdom Computers	Western Scientific
Base System Price	\$860.00	\$870.00	\$967.00	\$1,060.00	\$1,134.00	\$3,675.00
BaseSystem (CPU Only)	* \$ 710.00	\$630.00	\$900.00	\$898.00	\$916.00	\$3,450.00
Base System (CPU, Kyb, Mse)		\$645.00				
Upgrades:						
Microprocessor						
Pentium III - 600 MHz	\$85.00	\$65.00	\$95.00	\$59.00	\$80.00	\$120.00
Pentium III - 650 MHz	\$105.00	\$165.00	\$145.00	\$159.00	\$230.00	\$245.00
Pentium III - 700 MHz	\$370.00	\$299.00	\$325.00	\$295.00	\$430.00	\$415.00
Additional Memory						
64 MB SDRAM PC-100	\$70.00	\$69.00	\$95.00	\$63.25	\$120.00	\$63.00
192 MB SDRAM PC-100	\$185.00	\$199.00	\$355.00	\$113.85	\$360.00	\$188.00
Hard Disk Storage						
10.0 GB	Fuj - \$34.00	Fuj - \$25.00	* - \$53.00	Max - \$18.40	Max - \$20.00	Max - \$16.00
13.0 GB	Fuj - \$39.00	Fuj - \$35.00	* - \$53.00	Max - \$36.80	Max - \$50.00	Max - \$32.00
20.0 GB	Fuj - \$90.00	Fuj - \$70.00	* - \$107.00	Max - \$61.00	Max - \$70.00	Max - \$55.00
Monitors						
17" SVGA Color	KDS - \$85.00	KDS - \$85.00	Sony - \$65.00	KDS - \$85.00	TVM - \$110.00	KDS - \$75.00
19" SVGA Color	KDS - \$235.00	KDS - \$220.00	Mic - \$264.00	KDS - \$255.00	AOC - \$310.00	KDS - \$199.00
Graphics Adapters						
AGP 128 Bit with 8 MB	Picaso - \$20.00	SIS - \$15.00	* Bse = 16MB	Aopen - \$2.30	In Base	Dia - \$5.00
AGP 128 Bit with 16 MB	#9 Sav - \$49.00	V550 - \$59.00	In Base	Aopen - \$32.78	CE - \$30.00	Dia - \$95.00
Keyboard						
Microsoft Natural Elite	\$25.00	\$25.00	\$20.00	\$29.00	\$20.00	42.00
Chassis						
Full-Size Tower	\$95.00	\$25.00	N / A	\$51.75	In Base	\$0.00
Desktop Case 3 - 5 1/4" Ext	\$45.00	\$35.00	N / A	\$0.00	* Same as Mid	\$20.00
Network Card						
10/100 32 Bit NIC	AT25 - \$35.00	AT25 - \$25.00	SMC - \$15.00	AT25 - \$137.00	N / A	AT25 - \$20.50
10/100 32 Bit NIC	3C905 - \$70.00	3C905 - \$50.00	3C905 - \$34.00	3C905 - \$51.75	3C905 - \$59.00	3C905 - \$77.00
Multi-Media						
Sound Card - 32 Bit	CL - \$30.00	ESS - \$19.00	In Base	CL - \$23.00	SB - \$59.00	CL - \$20.00
Sound Card - 64 Bit	CL - \$30.00	CL - \$29.00	In Base	CI - \$36.80	N / A	CL - \$20.00
CD-ROM - 40X	Acer - \$57.00	N / A	NEC - \$29.00	Aopen - \$42.00	48Lo - \$49.00	Acer - \$60.00
CD-ROM - 50X	Acer - \$65.00	Acer - \$55.00	No Bid	52Ao - \$55.20	N / A	Acer - \$70.00
Dual Speaker System	MM - \$11.00	Juster - \$9.00	Advnt - \$19.00	Aopen - \$22.00	* - \$19.00	Gen - \$10.00
3 Piece Speaker System	Ozaki - \$50.00	AT-340 - \$45.0	Canb - \$240.00	AT - \$52.00	CL - \$39.00	AT - \$110.00
Headphones	Labtec - \$15.00	LabTec - \$19.0	No Bid	Koss - \$5.00	New Q - \$19.00	LabTec - \$9.50
Removable Storage						
100 MB Internal Drive	IO - \$80.00	IO - \$65.00	IO - \$53.00	Pan - \$71.50	IO - \$119.00	IO - \$100.00
250 MB Internal Drive	IO - \$175.00	IO - \$125.00	IO - \$147.00	IO - \$150.00	IO - \$199.00	IO - \$168.00
Applications (Pre-Loaded)						
MS NT 4.0 Workstation	\$20.00	\$45.00	\$99.00	\$180.00	N / A	\$0.00
MS Windows 2000 Pro	\$45.00	\$45.00	\$99.00	\$159.00	\$199.00	\$25.00
MS Office 2000 - Full	\$285.00	\$300.00	No Bid	\$340.00	\$199.00	\$180.00
MS Office 2000 - License	\$85.00	N / A	No Bid	No Bid	\$75.00	\$0.00
Modems						
Internal 56K	USR - \$88.00	USR - \$95.00	3Cwin - \$23.96	USR - \$51.75	3Com - \$89.00	3Com - \$49.00
= Refer to bid for additional information						

March 1, 2000 Computer Bid - Phase 1

Vendors	Conner Creek Computers	Qty	System 1	System 2	System 3	System 4	System 5	System 6
Base System Price (ATX)	\$870.00		\$870.00	\$870.00	\$870.00		\$870.00	\$870.00
Base System (CPU Only) (ATX)	\$630.00							
Base System (No Monitor) (ATX)	\$645.00					\$645.00		
Upgrades:								
Microprocessor								
Pentium III - 600 MHz Processor	\$65.00							
Pentium III - 650 MHz Processor	\$165.00							
Pentium III - 700 MHz Processor	\$299.00							
Additional Memory								
64MB SDRAM PC-100	\$69.00		\$69.00	\$69.00	\$69.00	\$69.00	\$69.00	\$69.00
192MB SDRAM PC-100	\$199.00							
Hard Disk Storage								
10.0 GB IDE Hard Disk Drive	\$25.00			\$25.00		\$25.00	\$25.00	\$25.00
13.0 GB IDE Hard Disk Drive	\$35.00		\$35.00		\$35.00			
20.0 GB IDE Hard Disk Drive	\$70.00							
Monitor								
17" SVGA Color Monitor	\$85.00				\$85.00		\$85.00	\$85.00
19" SVGA Color Monitor	\$220.00							
Graphics Adapter								
AGP 128-Bit w/8MB RAM	\$15.00							
AGP 128-Bit w/16MB RAM	\$59.00							
Keyboard								
MS Natural Elite Keyboard	\$25.00							
Chassis								
Full-Size Tower	\$25.00							
Desktop Case w/3 - 5 1/4" F. Bays	\$35.00							
Network Card								
32-Bit AT2500TX NIC	\$25.00		\$25.00	\$25.00		\$25.00	\$25.00	\$25.00
32-Bit 3C905B-TX NIC	\$50.00				\$50.00			
Multi-Media								
Sound Card - 32 Bit	\$19.00		\$19.00	\$19.00	\$19.00	\$19.00	\$19.00	\$19.00
Sound Card - 64 Bit	\$29.00							
50X CD-ROM Drive	\$55.00		\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00
Basic Dual Speaker System	\$9.00					\$9.00	\$9.00	\$9.00
3-Piece MM Speaker System	\$45.00				\$45.00			
Headphone w/Volume Control	\$19.00							
Removable Drives								
100MB Removable Drive	\$65.00			\$65.00	\$65.00	\$65.00		
250MB Removable Drive	\$125.00		\$125.00					\$125.00
Applications (Pre-Loaded)								
MS NT 4.0 Wkstn- Full	\$45.00							
MS Windows 2000 Pro - Full	\$45.00							
MS Office 2000 - Installed	Yes/No		Yes	Yes	Yes	Yes	Yes	Yes
Modem								
Modem	\$59.00							
Case: D = Desktop, T = Tower			T	T	T	T	T	T
TOTAL PER SYSTEM			\$1,198	\$1,128	\$1,293	\$912	\$1,157	\$1,282
1. Gary C. Baum 01-2115-5420	\$2,396.00	2	X					
2. Bill Beale 97-9770-5420	\$16,920.00	15		X				
3. Penny Glenn 01-3509-5490	\$1,293.00	1			X			
4. Shonna, Kathy, Cindy 2 - 01-1010-5420	\$2,736.00	3				X		
1 - 01-5010-5420								
5. L Rodriguez 01-5080-5420	\$1,157.00	1					X	
6. LaMont Turner 01-3110-5420	\$2,564.00	2						X
Total	\$27,066.00	24						

March 1, 2000 Computer Bid - Phase 1

Vendors	Conner Creek Computers	Qty	System 7	System 8	System 9	System 10	System 11	System 12
Base System Price (ATX)	\$870.00		\$870.00	\$870.00	\$870.00		\$870.00	\$870.00
Base System (CPU Only) (ATX)	\$630.00					\$630.00		
Base System (No Monitor) (ATX)	\$645.00							
Upgrades:								
Microprocessor								
Pentium III - 600 MHz Processor	\$65.00							\$65.00
Pentium III - 650 MHz Processor	\$165.00							
Pentium III - 700 MHz Processor	\$299.00							
Additional Memory								
64MB SDRAM PC-100	\$69.00		\$69.00	\$69.00	\$69.00	\$69.00	\$69.00	\$69.00
192MB SDRAM PC-100	\$199.00							
Hard Disk Storage								
10.0 GB IDE Hard Disk Drive	\$25.00		\$25.00			\$25.00		
13.0 GB IDE Hard Disk Drive	\$35.00			\$35.00			\$35.00	
20.0 GB IDE Hard Disk Drive	\$70.00							\$70.00
Monitor								
17" SVGA Color Monitor	\$85.00		\$85.00	\$85.00				\$85.00
19" SVGA Color Monitor	\$220.00					\$220.00		
Graphics Adapter								
AGP 128-Bit w/8MB RAM	\$15.00			\$15.00				
AGP 128-Bit w/16MB RAM	\$59.00					\$59.00		\$59.00
Keyboard								
MS Natural Elite Keyboard	\$25.00							
Chassis								
Full-Size Tower	\$25.00							
Desktop Case w/3 5 1/4" E Bays	\$35.00							
Network Card								
32-Bit AT2500TX NIC	\$25.00		\$25.00	\$25.00	\$25.00		\$25.00	\$25.00
32-Bit 3C905B-TX NIC	\$50.00							
Multi Media								
Sound Card - 32 Bit	\$19.00		\$19.00	\$19.00	\$19.00		\$19.00	
Sound Card - 64 Bit	\$29.00							\$29.00
50X CD-ROM Drive	\$55.00		\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00
Basic Dual Speaker System	\$9.00		\$9.00	\$9.00	\$9.00		\$9.00	
3-Piece MM Speaker System	\$45.00							\$45.00
Headphone w/Volume Control	\$19.00							
Removable Drives								
100MB Removable Drive	\$65.00					\$65.00	\$65.00	
250MB Removable Drive	\$125.00							\$125.00
Applications (Pre-Loaded)								
MS NT 4.0 Wkstn- Full	\$45.00							
MS Windows 2000 Pro - Full	\$45.00							
MS Office 2000 - Installed	Yes/No		Yes	Yes	Yes	Yes	Yes	Yes
Modem								
Modem	\$59.00							
Case: D = Desktop, T = Tower			T	T	T	T	T	T
TOTAL PER SYSTEM			\$1,157	\$1,182	\$1,047	\$1,123	\$1,147	\$1,497
7. LaMont Turner 01-3110-5420	\$8,099.00	7	X					
8. LaMont Turner 01-1870-5420	\$2,364.00	2		X				
9. LaMont Turner 01-3872-5420	\$6,282.00	6			X			
10. Chris Anderson 79-7900-5420	\$1,123.00	1				X		
11. Bill Pappas 01-2510-5503	\$6,882.00	6					X	
12. Bill Pappas 01-2510-5503	\$1,497.00	1						X
Total	\$26,247.00	23						

March 1, 2000 Computer Bid - Phase 1

Vendors	Conner Creek Computers	Qty	System 13	System 14	System 15	System 16	System 17	System 18
Base System Price (ATX)	\$870.00							
Base System (CPU Only) (ATX)	\$630.00							
Base System (No Monitor) (ATX)	\$645.00		\$645.00	\$645.00	\$645.00			
Upgrades:								
Microprocessor								
Pentium III - 600 MHz Processor	\$65.00							
Pentium III - 650 MHz Processor	\$165.00		\$165.00	\$165.00				
Pentium III - 700 MHz Processor	\$299.00							
Additional Memory								
64MB SDRAM PC-100	\$69.00				\$69.00			
192MB SDRAM PC-100	\$199.00		\$199.00	\$199.00				
Hard Disk Storage								
10.0 GB IDE Hard Disk Drive	\$25.00							
13.0 GB IDE Hard Disk Drive	\$35.00		\$35.00	\$35.00				
20.0 GB IDE Hard Disk Drive	\$70.00				\$70.00			
Monitor								
17" SVGA Color Monitor	\$85.00							
19" SVGA Color Monitor	\$220.00							
Graphics Adapter								
AGP 128-Bit w/8MB RAM	\$15.00		\$15.00	\$15.00	\$15.00			
AGP 128-Bit w/16MB RAM	\$59.00							
Keyboard								
MS Natural Elite Keyboard	\$25.00							
Chassis								
Full-Size Tower	\$25.00							
Desktop Case w/3 - 5 1/4" E Bays	\$35.00							
Network Card								
32-Bit AT2500TX NIC	\$25.00		\$25.00	\$25.00	\$25.00			
32-Bit 3C905B-TX NIC	\$50.00							
Multi-Media								
Sound Card - 32 Bit	\$19.00		\$19.00	\$19.00	\$19.00			
Sound Card - 64 Bit	\$29.00							
50X CD-ROM Drive	\$55.00		\$55.00	\$55.00	\$55.00			
Basic Dual Speaker System	\$9.00		\$9.00	\$9.00	\$9.00			
3-Piece MM Speaker System	\$45.00							
Headphone w/Volume Control	\$19.00							
Removable Drives								
100MB Removable Drive	\$65.00							
250MB Removable Drive	\$125.00			\$125.00				
Applications (Pre-Loaded)								
MS NT 4.0 Wkstn- Full	\$45.00							
MS Windows 2000 Pro - Full	\$45.00							
MS Office 2000 - Installed	Yes/No		Yes	Yes	Yes			
Modem	\$59.00			\$95.00				
Case: D = Desktop, T = Tower			T	T	T			
TOTAL PER SYSTEM			\$1,167	\$1,387	\$907	\$0	\$0	\$0
13. Mike Mason 01-0010-5420	\$1,167.00	1	X					
14. Jeff Harmon 01-0010-5420	\$1,387.00	1		X				
15. Heather Adams 95-9500-5420	\$907.00	1			X			
	\$0.00					X		
	\$0.00						X	
								X
Total	\$3,461.00	3						

Total System Costs for March 1, 2000 Computer Bid

Total Systems	Qty	Hardware Costs	Software Costs	Total Costs
Systems 1-6	24	\$27,066.00	\$1,560.00	\$28,626.00
Systems 7-12	23	\$26,247.00	\$1,495.00	\$27,742.00
Systems 13-18	3	\$3,461.00	\$195.00	\$3,656.00
Totals	50	\$56,774.00	\$3,250.00	\$60,024.00



March 14, 2000

To: President Meyerhoeffer and the College of Southern
Idaho Board of Trustees

From: Mike Mason

Re: ARTEC Computer Bid

We received two bids for the twelve specified computers. Conner Creek Computers bid \$17,568.00 and Greener Valley Computers bid \$13,920.00.

Based upon the recommendation of David Sass, ARTEC Executive Director, and a review of the bids by Dr. Ken Campbell and Gary Baum, I recommend we accept the low bid of Greener Valley Computers of Burley, Idaho in the amount of \$13,920.00 for twelve computers.

Funding for this purchase is from the ARTEC Albertson's grant. These computers are for the Hagerman School District.

FINE HOST/COLLEGE of SOUTHERN IDAHO

2000 RATE SCHEDULE

Fine Host Corporation proposes two options for consideration

#1 13% increase in Summer Conference Rates reflected in the schedule below:

#participants	1999 Rate	2000 Rate	Breakfast	Lunch	Dinner
1 - 100	\$13.27	\$15.00	\$3.30	\$5.10	\$6.60
101 - 200	#####	\$14.00	\$3.08	\$4.76	\$6.16
201-300	#####	\$13.00	\$2.86	\$4.42	\$5.72
Dorm Residents	\$6.25	\$7.07			

Summer Hours of Operation will be limited to Mon-Thur. Unless conference business warrants differ

OR

#2 1.7% increase in daily rates for board population

Meal Plan	1999 Rate	2000 Rate
100	\$4.72	\$4.80
150	\$5.90	\$6.00
200	\$6.75	\$6.87
250	\$7.65	\$7.78

Contract rates are based on a minimum of 217 board days per academic year
Board Meals and Script dollars must be used in the semester when purchased,
and may not be carried forward into subsequent semester

FY01DORM

COLLEGE OF SOUTHERN IDAHO
 PROPOSED 2000 - 2001
 DORMITORY ROOM AND BOARD CHARGES
 FEBRUARY 16, 2000

DOUBLE ROOM		930	SINGLE ROOM		1,050
100 MEAL PLAN	523.81		100 MEAL PLAN	523.81	
SALES TAX	26.19		SALES TAX	26.19	
TOTAL MEALS		550			550
		-----			-----
TOTAL ROOM AND MEALS		1,480	TOTAL ROOM AND MEALS		1,600
\$0 SCRIPT MONEY					
DOUBLE ROOM		930	SINGLE ROOM		1,050
150 MEAL PLAN	685.71		150 MEAL PLAN	685.71	
SALES TAX	34.29		SALES TAX	34.29	
TOTAL MEALS		720			720
		-----			-----
TOTAL ROOM AND MEALS		1,650	TOTAL ROOM AND MEALS		1,770
\$50 SCRIPT MONEY					
DOUBLE ROOM		930	SINGLE ROOM		1,050
200 MEAL PLAN	785.71		200 MEAL PLAN	785.71	
SALES TAX	39.29		SALES TAX	39.29	
TOTAL MEALS		825	TOTAL MEALS		825
		-----			-----
TOTAL ROOM AND MEALS		1,755	TOTAL ROOM AND MEALS		1,875
\$75 SCRIPT MONEY					
DOUBLE ROOM		930	SINGLE ROOM		1,050
250 MEAL PLAN	890.48		250 MEAL PLAN	890.48	
SALES TAX	44.52		SALES TAX	44.52	
TOTAL MEALS		935	TOTAL MEALS		935
		-----			-----
TOTAL ROOM AND MEALS		1,865	TOTAL ROOM AND MEALS		1,985
\$100 SCRIPT MONEY					

FY01DORM

	1999-2000	2000-2001	DOLLAR INCREASE	PERCENT INCREASE
DOUBLE ROOM 100 MEAL PLAN	1,410	1,480	70	4.96%
DOUBLE ROOM 150 MEAL PLAN	1,635	1,650	15	0.92%
DOUBLE ROOM 200 MEAL PLAN	1,740	1,755	15	0.86%
DOUBLE ROOM 250 MEAL PLAN	1,850	1,865	15	0.81%
SINGLE ROOM 100 MEAL PLAN	1,520	1,600	80	5.26%
SINGLE ROOM 150 MEAL PLAN	1,745	1,770	25	1.43%
SINGLE ROOM 200 MEAL PLAN	1,850	1,875	25	1.35%
SINGLE ROOM 250 MEAL PLAN	1,960	1,985	25	1.28%

NOTE 1: \$ 6,171 IN ADDITIONAL FUNDS WILL BE RAISED IN DORM RENT REVENUE

**CSI Breckenridge Ag Endowment Farm
Report to Trustees
March 2000**

Overview

The Breckenridge Ag Endowment Farm continues to be a positive influence for students in the CSI Agriculture Program and for the program. Developments during the past two years include:

- Five-year lease for rhizomania research
- Grass pasture development and plans
- Wetland activities and research
- Student Farm Managers

Five-year lease for Rhizomania Research

Twenty acres of the farm will be leased to the Snake River Sugar Beet Growers Research Committee. This organization is leasing on behalf of the University of Idaho for rhizomania research. The principle investigator will be Dr. John Gallian, Extension Sugarbeet Specialist, Twin Falls. The annual payment will be \$10,000 (\$500/per acre) and the term of the lease is five years.

To conduct this research the 20 acres will be divided into test plots that are attractive and well maintained. Research will involve crop rotations and soil treatments. Further, the research area will be a site of field days and a place to demonstrate to national and international visitors.

Each year, two CSI student interns can work with the University of Idaho to gain applied scientific experience by conducting projects in experimental activities.

Grass Pasture Planned Activities

Jim Wilson plans to use the grass pasture area (next to North College Road) to raise rangeland plants, specialized flowers and forages, and harvest the seeds. He will be working with our agriculture student managers.

Wetland Activities

Ross Spackman plans to use the wetland to conduct research on water quality as part of his doctoral research project. The work will consist of studying how polyacrylamide (PAM) and wetlands function together to remove sediment, bacteria, nitrogen, and phosphorus from water flowing down the Perrine Coulee.

This year the Ag Department cosponsored Agri-Action 2000. As part of our responsibilities we allowed dealerships to conduct tractor demonstrations in the pasture area. The purpose was to increase community awareness of agriculture.

The wetland area continues to be popular for people and classes to visit and to use. Biology and agriculture classes use it as an outdoor laboratory.

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**THE COLLEGE OF SOUTHERN IDAHO
DRUG AND ALCOHOL TESTING POLICY**

The State of Idaho has codified the procedure under which a political subdivision of the State of Idaho may test its employees for drugs or alcohol at Title 72, Chapter 17 of the Idaho Code. The Board of Trustees of the College of Southern Idaho has determined that it is in the best interests of the college, its administration, faculty and staff to **have** a drug and alcohol testing policy.

POLICY

The policy of the College of Southern Idaho, which may be amended at any time, is as follows:

The college may require any employee or prospective employee to submit to appropriate testing for the presence of drugs or alcohol in that employee's system under circumstances which may include

- a. post-accident
- b. return to duty
- c. follow-up
- d. reasonable suspicion

Post-accident:

Any employee whose performance either contributed to any accident or injury or cannot be completely discounted as a contributing factor to an accident will be tested based upon the following conditions:

- (a). If the accident caused injuries resulting in medical treatment being provided by a physician or his/her designee (other than first-aid).
- (b). If the accident resulted in significant property damage.

Return to duty/follow-up:

An employee who tests positive for drugs or alcohol may not return to work until such employee tests negative. The College of Southern Idaho has the option of disciplinary action up to and including termination for a confirmed positive test. When disciplinary action has been chosen as an option, the employee may return to duty when the following conditions, which may be at the employee's expense, are met:

- (a) The employee must have a negative return-to-duty test for drugs and/or alcohol as specified in this policy. The sample collection and analysis of the specimen must be conducted at the company's designated site. The sample must have been collected no more than 24 hours prior to the employee's return to work.
- (b) The employee must submit to an evaluation (a copy of which is sent to the employer) by the company's designated Substance Abuse Professional/Employee Assistance Program identifying:
 - i) Recommendations for treatment, if any.

- ii) A plan for follow-up drug/alcohol testing to be completed for a period of time not more than 60 months.
- iii) A signed agreement from the employee stipulating to his/her commitment to the outlined plan/recommendations.

Reasonable suspicion:

When trained supervisory personnel determine there is reasonable suspicion to believe an employee is under the influence, or in possession, of any substance prohibited by these standards or is otherwise in violation of this policy, the company may:

- (a) Require the employee to submit to a drug and/or alcohol test when at least one designated/trained supervisor has reasonable suspicion to believe that an employee is under the influence of drugs and/or alcohol. These beliefs will be based upon specific physical behavioral or performance indicators. A second witness, who is a trained supervisor, may observe and/or concur to make the decision to test.
- (b) Any illegal substance found on the premises will be turned over to appropriate law enforcement agencies and may result in criminal prosecution.

All employees and prospective employees are subject to the terms and conditions of this policy.

PROCEDURES

1. Any testing for drugs or alcohol on current employees will be considered work time for compensation purposes. Prospective employees shall not be paid for any time spent for drug/alcohol testing. The college shall pay all initial costs of drug or alcohol testing.
2. An employee does have the right to refuse to be tested. However, refusal to submit to the test may be grounds for disciplinary action up to and including termination.
3. Sample collection, testing and analysis for drugs or alcohol shall be performed **with the Magic Valley Regional Medical Center as third party administrator and within the guidelines as set forth within SAMHSA and DHHS. MVRMC will assure validity, confidentiality and security of samples and test results.** Sample selection and testing will conform to the above guidelines, including scientifically accepted analytical methods and procedures.
4. Any employee or prospective employee who tests positive for drugs or alcohol must be given written notice of that test result, including the type of substance involved. Any employee who tests positive for drugs or alcohol may not return to the work force until such employee tests negative. The employee must be given an opportunity to discuss and explain the positive test result with a medical review officer or other qualified person. If any test is positive for drugs and/or alcohol, CSI shall receive a confirmatory test before using the test result as a basis for any disciplinary action or termination.
5. Any employee or prospective employee who has a positive test result may request that the same sample be retested by a mutually agreed upon laboratory. A request for retest must be made within seven (7) working days from the date of the first confirmed positive test notification and be paid for by the employee or prospective employee requesting the test. If the retest results in a negative test outcome for an

- employee, the college will reimburse the cost of the retest, compensate the employee for his time if suspended without pay, or if terminated solely because of the positive test, the employee shall be reinstated with back pay.
6. Upon receipt of a confirmed positive drug or alcohol test result or other proof which indicates a violation of this policy, or upon the refusal of an employee to provide a test sample or upon an employee's alteration or attempt to alter a test sample, the college may use that test result or the employee's conduct as the basis for disciplinary or refusal-to-hire action that will result in claimant's ineligibility to receive benefits under the provisions of section 72-1336(4), (5), (6) or (7), Idaho Code. The college may require that the current employee utilize the return-to-work procedure as a condition of continued employment or reinstatement. Actions by the college may include, but are not limited to, the following:
 - a. **Per the evaluation of a substance abuse counselor**, the employee will enroll in a private employer-approved rehabilitation, treatment or counseling program, which may include additional drug or alcohol testing, as a condition of continued employment;
 - b. suspension of the employee with or without pay for a period of time;
 - c. termination of the employee;
 - d. other disciplinary measures as deemed appropriate by the college.
 7. All information, interviews, reports, statements, memoranda or test results, written or otherwise, received through this substance abuse testing policy shall be considered confidential and kept in the medical files maintained by the Director of Human Resources.
 8. This policy shall conform in all respects with the provisions of Title 72, Chapter 17, Idaho Code.
 9. This policy shall not in any way create a physician-patient relationship with the College of Southern Idaho and a prospective or current employee.
 10. If an employee tests positive for drugs or alcohol, such employee shall not be considered disabled by virtue of the test results alone.
 11. All prospective and current employees will be fully informed of the Drug-Free Workplace Policy and procedures prior to any testing being administered. All employees will be provided with a copy of this policy. No current or prospective employee will be tested until this information is provided to him/her.

The College of Southern Idaho recognizes drug and alcohol dependency as a serious problem and as a health, safety and security threat to the business of education. Employees who need help in overcoming such dependency should contact their supervisor, the Employee Assistance Program or the Director of Human Resources. A voluntary, conscious effort to seek such assistance is encouraged.

**COLLEGE OF SOUTHERN IDAHO
BOARD OF TRUSTEES**

**EXECUTIVE SESSION
APRIL 17, 2000**

5 P.M.

PRESIDENT'S BOARD ROOM

The Board will meet in accordance with Idaho Code 67-2345 (b) to conduct deliberations concerning personnel.

COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING
PRESIDENT'S OFFICE
EXECUTIVE SESSION
April 17, 2000

CALL TO ORDER: 5:00 p.m. PRESIDING: LeRoy Craig

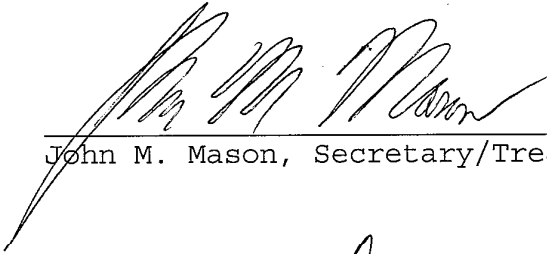
ATTENDING: Trustees: LeRoy Craig, Dr. Charles Lehrman, Dr.
Thad Scholes, Donna Brizee and Bill Babcock

College Administration: Gerald Meyerhoeffer, President
John M. Mason, Secretary/Treasurer
Robert Alexander, College Attorney
Graydon Stanley, Director of
Student Information
Barbara Knudson, Human Resource
Director

Visitors: None

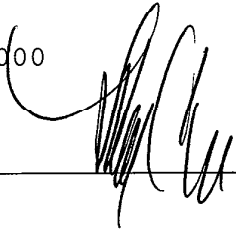
The Board of Trustees entered into Executive Session in
accordance with Idaho Code 67-2345 (b) to conduct
deliberations concerning personnel on MOTION by Bill
Babcock. Affirmative vote was unanimous.

ADJOURNMENT was declared at 5:25 p.m.



John M. Mason, Secretary/Treasurer

APPROVED May 15, 2000



Chairman