
**COLLEGE OF SOUTHERN IDAHO
BOARD OF TRUSTEES**

OCTOBER 18, 1999

4:30 p. m.

EXECUTIVE SESSION

PRESIDENT'S BOARD ROOM

The Board will meet in accordance with Idaho Code 67-2345 (b)
to conduct deliberations concerning personnel.

5:30 p.m.

PINE ROOM, #258

2ND FLOOR TAYLOR BUILDING

AGENDA

MINUTES: (A) *Mike Mason*

TREASURER'S REPORT: (A) *Mike Mason*

STUDENT SENATE: (I) *A. J. Buhler, President*

CSI Y2K PREPARATION: (I): *Barbara Knudson*

BRIDGES: (A) *Randy Dill*

BOARD POLICIES: (A)

VAN POLICY: (A)

OLD BUSINESS

NEW BUSINESS

COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING
PRESIDENT'S OFFICE
EXECUTIVE SESSION
October 18, 1999

CALL TO ORDER: 4:30 p.m. PRESIDING: Dr. Charles Lehrman

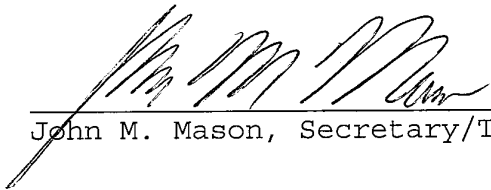
ATTENDING: Trustees: Dr. Charles Lehrman, Dr. Thad
Scholes, Bill Babcock and Donna Brizee

College Administration: Gerald Meyerhoeffler, President
John M. Mason, Secretary/Treasurer
Robert Alexander, College Attorney
Jeff Duggan, Assistant to the
President
Barbara Knudson, Human Resource
Director
Derek Zek, Basketball Coach

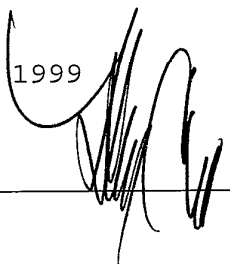
Visitors: None

The Board of Trustees entered into Executive Session in
accordance with Idaho Code 67-2345 (b) to conduct
deliberations concerning personnel on MOTION by Bill
Babcock. Affirmative vote was unanimous.

ADJOURNMENT was declared at 5:25 p.m.



John M. Mason, Secretary/Treasurer

APPROVED November 15, 1999


Chairman

COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING
OCTOBER 18, 1999

CALL TO ORDER: 5:30 p.m. PRESIDING: Dr. Charles Lehrman

ATTENDING: Trustees: Bill Babcock, Dr. Thad Scholes, Dr.
Charles Lehrman and Donna Brizee

College Administration: Gerald Meyerhoeffer, President
John M. Mason, Secretary/Treasurer
Robert Alexander, College Attorney
Dr. Jerry Beck, Vice President of Instruction
Dr. Joan Edwards, Vice President of Planning and
Development
Ron Shopbell, Director of Dual Credit
Randy Dill, Physical Plant Director
Jeff Duggan, Assistant to the President
Karen Baumert, Public/Sports Information Director
Doug Maughan, Herrett Center/Public Information
Officer

CSI Staff: Bill Lehman, Barbara Knudson and Henry
Jones

Visitors: Shawn Barigar, A.J. Buhler and Victoria
Field

Faculty Representative: None

Times News: Jennifer Sandmann

MINUTES OF SEPTEMBER 13, 1999 were approved as written on
MOTION by Donna Brizee. Affirmative vote was unanimous.

TREASURER'S REPORT: The Treasurer's Report was approved on
MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

PRESIDENT'S REPORT:

1. Associated College of Southern Idaho Student Body President A.J. Buhler and Vice President Victoria Field spoke to the Board concerning Education Week. They outlined planned activities for each day of the week.

President Buhler reviewed the Senate goals and objectives for the 1999-2000 school year and answered questions from the Board. The President and Chairman Lehrman commended the students for their work.

2. President Meyerhoeffer reviewed the history of the use of CSI vans by both the community and the college. Shawn Barigar spoke on behalf of the Boys and Girls Club and requested occasional use of the vans. Dr. Scholes recommended we consider eliminating van use for organizations that are not directly affiliated with CSI.

College Attorney Robert Alexander indicated that he would work on a van use policy. This policy will define what constitutes a CSI related activity and a college related program.

The van policy will be discussed at the next Board meeting.

3. Barbara Knudson reviewed the College's Y2K plans. She commended Doug Maughan for facilitating a community discussion on Y2K. She also indicated that the Y2K committee is working on identifying staff and students who may be impacted by problems associated with Y2K.

4. Randy Dill reviewed the options for replacing bridges across the Perine Coulee and Lateral 41 in the middle of campus. After a discussion by the Board, Bill Babcock moved that the Lateral 41 bridge be replaced with a culvert and the Perine Coulee Bridge be replaced with a culvert or other suitable crossing. The MOTION also stipulated that gates be installed with signs limiting the use of the bridge to employees only. The MOTION passed by a unanimous vote.

CSI Trustees

October 18, 1999

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5. The President advised the Board that the Idaho State Board of Education rated our Fine Arts Addition as the number three priority.

6. The President also advised the Board that the Idaho State Board of Education would be meeting on our campus on October 21, 1999. The College will host a dinner for the Board at the Herrett Center.

7. Dr. Charles Lehrman reported on his trip to the annual convention of the Association of Community College Trustees. He reported on presentations on crime awareness and critical incident management. Dr. Lehrman in forwarding information to the administration concerning campus security.

The President indicated that the college is looking at some remote camera systems and improved campus lighting.

8. The President advised the Board of a change in the Federal Privacy Act concerning information a college can give to a parent. The college can now inform parents of student drug and alcohol problems.

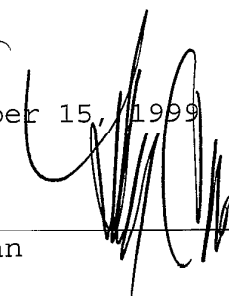
The college will review its policy in this area.

ADJOURNMENT was declared at 6:27 p.m.



John M. Mason, Secretary-Treasurer

APPROVED November 15, 1999



Chairman

ASCSI Senate 1999-2000

Goals

#1 To improve advertising of Senate events and activities

Objectives

- Develop and maintain Senate Homepage
- Utilize "chalk" advertising
- Utilize a portable PA system
- Develop and use "eye-catching" posters
- Utilize "countdown" method
- Develop radio, TV, and newspaper ads - *Tower*
- Publish events in "This Week at CSI" - Times News
- Utilize E-mail, electronic marquees, and master calendars
- Develop and use "Ask Me" buttons
- Designate Office hours in other buildings
- Make announcements in class
- Utilize suggestion boxes
- Develop "Adopt-a-Club" system in Senate

#2 To improve facilities and equipment

Objectives

- Review handicap access and services
- Provide handicap access to Fine Arts Patio
- Propose stairs on south side of Fine Arts Patio
- Propose tiles on grass walkways
- Consistently update bulletin boards and marquees
- Install a change machine in Taylor
- Update video games
- Decorate Eagles Nest with student artwork
- Furnish Eagles Nest with comfortable seating
- Refurbish Senate Office and Conference Room
- Purchase color printer
- Repair and maintain Senate computers

Y2K Sites

<http://www.microsoft.com/technet/year2k/> ---- Microsoft Year 2000 Product Analyzer v.2.0 -- Tests all Microsoft products.

<http://www.novell.com/year2000/> ---- Novell Products

<http://www.intuit.com/corporate/year2000/> ---- Quicken, QuickBooks

<http://www.peachtree.com/year2000/> ---- Peachtree Accounting

<http://www.corel.com/year2000/index.htm> ---- WordPerfect, Quattro Pro, Corel Draw

<http://www.lotus.com/home.nsf/welcome/y2k> ---- Lotus 123, Organizer, Paradox, AmiPro, WordPro

<http://www.righttime.com/> ---- Test2000.exe

<http://www.nstl.com/> ---- Ymark2000

<http://www.zdnet.com/enterprise/zdy2k/downloads/> ---- Y2K Utilities and Fixes

The Hardware Problem

The most common PC year 2000 hardware problem is a failure to transition from 31-Dec-1999 to 1-Jan-2000 successfully. The other less common but critical hardware failure type is the failure to accept and operate successfully in the year 2000.

All PCs run a Basic Input/Output System (BIOS) program hard-wired into the computer before any operating system or other programs are started. The BIOS is designed to initialize the PC so that it becomes aware of its hardware configuration, such as hard and floppy drives, video and keyboard parameters. It also sets up the system date and time by reading values from the real time clock chip, which is battery-powered (rechargeable) to keep a constant time reference for the PC.

Most PC BIOS programs have four digits allocated for recording the year (1997), but most only change the last two digits (97).

The majority of PCs tested have failed the basic rollover test.

Many programs read their internal dates from the operating system date which reads from the BIOS, or from the BIOS directly. A non-compliant BIOS will result in the program being fed with incorrect dates, which is particularly dangerous for accounting, spreadsheet, inventory, and payroll.

Every Single PC Can Be Different

It's not uncommon to find two PCs from the same manufacturer, bought on the same day, that run different BIOS versions.

This BIOS date rollover problem is an issue simply because programs are dependent on being fed the correct date by the BIOS. If they receive incorrect date information your normal working procedures will be seriously disrupted.

91% of BIOSs
in computers
manufactured during
and before 1996 do not
rollover successfully to
2000. 47% of BIOSs
created in 1997 do not
rollover successfully
to 2000!

Karl Feilder - CEO, Greenwich Mean Time.