
COLLEGE OF SOUTHERN IDAHO

BOARD OF TRUSTEES

**NOVEMBER 16, 1998
PINE ROOM, #258
2ND FLOOR TAYLOR BUILDING
5:30 p.m.**

AGENDA

MINUTES

TREASURER'S REPORT

CERTIFY ELECTION

FY 98 AUDIT

SALE OF TELECOMMUNICATIONS EQUIPMENT

HEAD START CAR BID

FIREWALL SYSTEM BID

CITY BIKE TRAIL: *LaMar Orton and Dennis Boyer*

CENTER FOR NEW DIRECTIONS: *Debi Klimes*

STUDENT TRAVEL IN VANS: *Graydon Stanley*

STUDENT FOREIGN TRIPS

CSI CAMPUS MASTER PLAN

CSI RECRUITING TAPE: *Jamie Arroza*



COLLEGE OF
SOUTHERN
IDAHO
BUSINESS OFFICE

COLLEGE OF SOUTHERN IDAHO

BOARD OF TRUSTEES

EXECUTIVE SESSION & WORK SESSION

MONDAY

NOVEMBER 16, 1998

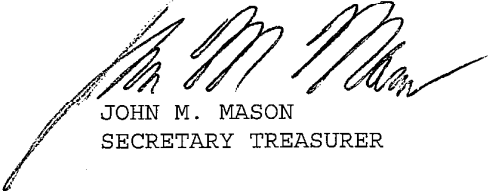
4:00 P.M.

TAYLOR BUILDING
PRESIDENT'S BOARDROOM
315 FALLS AVENUE
TWIN FALLS, IDAHO 83301

THERE WILL BE AN EXECUTIVE SESSION HELD IN ACCORDANCE WITH IDAHO CODE 67-2345 (C) TO CONDUCT DELIBERATIONS INVOLVING REAL PROPERTY. THE MEETING WILL BE HELD IN THE TAYLOR BOARDROOM ON MONDAY, NOVEMBER 16TH AT 4:00 P.M.

A SPECIAL WORK SESSION OF THE BOARD OF TRUSTEES CONCERNING LONG-RANGE PLANNING WILL FOLLOW THE EXECUTIVE SESSION.

FOR FURTHER INFORMATION CONTACT MIKE MASON AT 208-733-9554 EXT 2203.



JOHN M. MASON
SECRETARY TREASURER

Posted in the Taylor Building west entrance and the Shields Building south entrance.

COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING
NOVEMBER 16, 1998

CALL TO ORDER: 5:30 p.m. PRESIDING: LeRoy Craig

ATTENDING: Trustees: LeRoy Craig, Dr. Charles Lehrman, Dr. Thad Scholes and Donna Brizee

College Administration: Gerald Meyerhoeffer, President
John M. Mason, Secretary/Treasurer
Robert Alexander, College Attorney
Dr. Jerry Beck, Vice President of Instruction
Dr. Michael Glenn, Vocational Dean
Dr. John Martin, Registrar
Dr. Ken Campbell, Dean of Technology
Graydon Stanley, Director of Student Information
Ron Shopbell, Director of Dual Credit
Randy Dill, Physical Plant Director
Jeff Duggan, Assistant to the President
Karen Baumert, Public Information Director

CSI Staff: Debra Klimes, Jamie Arrossa and Henry Jones

Visitors: Brent Jussel and Dennis Boyer

Faculty Representatives: Mary Beth Crane

Times News: Jennifer Sandmann

MINUTES OF October 19, 1998 were approved as written on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

TREASURER'S REPORT: Acceptance of the Treasurer's report was approved on MOTION by Dr. Charles Lehrman. Affirmative vote was unanimous.

BIDS:

1. The Board approved the sole bid of Project Mutual Telephone of Rupert, Idaho in the amount of \$14,000 for the Mini-Cassia Center video room equipment and furniture on MOTION by Dr. Charles Lehrman. Affirmative vote was unanimous.

These funds will be deposited into the Plant Facility Fund and utilized to help pay for the new telecommunications room at the old Burley High School.

2. The Board approved the low bid of Bob Hougland Motors of Wendell, Idaho in the amount of \$27,364 for three used vehicles for the Headstart program on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

Funding for the vehicles is from the Headstart program.

CSI Trustees

November 16, 1998

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3. The board approved the low bid of \$12,700 for the Raptor 6.0 firewall system from Micron Internet Services of Boise, Idaho on MOTION by Dr. Charles Lehrman. Affirmative vote was unanimous.

Funding for this purchase is from the administrative software acquisition budget.

PRESIDENT'S REPORT:

1. Dennis Boyer made a presentation to the Board concerning a proposed bike path through campus that would run to the canyon. On behalf of the City of Twin Falls, Mr. Boyer requested that the Board write a letter to the Idaho Department of Transportation supporting a bike path tunnel under Polc Linc Road. It was estimated that the work on the tunnel would start in two to three years.

The Board approved the writing of the letter and the concept of the bike path through campus on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

2. The Board certified the 1998 election of Dr. Charles Lehrman and Leroy Craig on MOTION by Donna Brizee. Affirmative vote was unanimous.

3. The Board approved the fiscal year 1998 audit on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

4. Mary Beth Crane spoke to the Board concerning student trips to foreign countries. Robert Alexander advised the Board that our student accident insurance covered foreign trips and that our liability insurance was in effect for law suites involving foreign trips as long as they were brought in the United States.

Dr. Jerry Beck advised Board that Paula Edmonds-Hollifield was working on a report concerning student travel to foreign countries. She is looking at health insurance, liability issues and how other colleges handle foreign travel. Her report is expected in January of 1999.

The Board tabled the decision on student foreign travel pending Ms. Hollifield's report.

5. Debra Klimes made a presentation to the Board concerning the activities of the Center for New Directions. She outlined the services provided, how they were funded and the number of students served. She noted that 50 to 60% of the students served eventually enrolled in a College of Southern Idaho course.

6. Graydon Stanley presented the student and advisors input to the van travel policy. He made the following recommendations:

- a. Drivers must be college employees
- b. The college must provide training to employees
- c. On long trips the drivers are limited to four hours behind the wheel with a maximum of eight hours of driving per day.
- d. Student drivers may be used for local trips only and only to follow another qualified driver when two vans are required.
- e. Students may drive at a destination site.

CSI Trustees

November 16, 1998

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6. (continued)

- f. All vans must be equipped with a first aid kit, fire extinguisher and a cell phone.
- g. Vans must be checked out from a single source and have an itinerary.
- h. If drivers are fatigued, the trip will have to be extended for an extra day to allow for driver rest time.

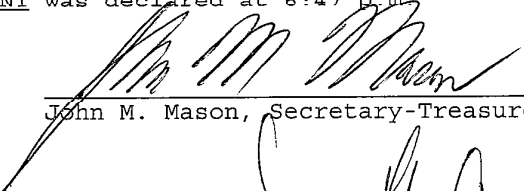
Dr. Lehrman stated that he wanted the following from a van policy:

- a. Safe, reliable, trained drivers
- b. No overcrowding in the vans
- c. No excessive hours for van drivers
- d. Affordable transportation

The President asked that Graydon Stanley's recommendations and Dr. Lehrman's concerns be combined into a single policy. Graydon Stanley agreed to bring a van travel policy back to the Board.

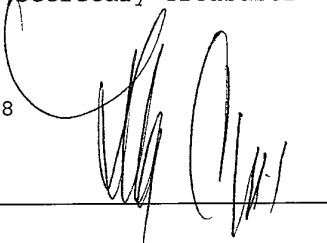
7. Jamie Arrossa gave the high school recruiting presentation to the Board. She noted that she spent six weeks traveling in the fall of each year giving up to six presentations per day. Her time back at the campus is spent on callbacks, campus tours and assisting students.

ADJOURNMENT was declared at 6:47 p.m.



John M. Mason, Secretary-Treasurer

APPROVED December 21, 1998



Chairman

COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING
PRESIDENT'S OFFICE
EXECUTIVE SESSION
NOVEMBER 16, 1998

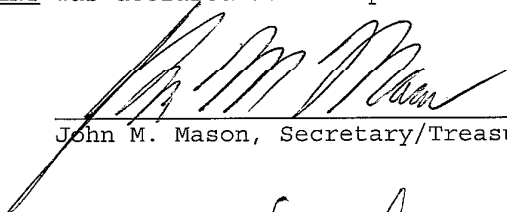
CALL TO ORDER: 4:00 p.m. PRESIDING: LeRoy Craig

ATTENDING: Trustees: Leroy Craig, Dr. Charles Lehrman, Dr. Thad Scholes and Donna Brizee

College Administration: Gerald Meyerhoeffer, President
John M. Mason, Secretary/Treasurer
Robert Alexander, College Attorney
Randy Dill, Plant Facilities Director

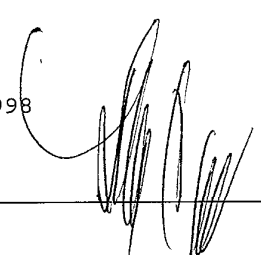
The Board of Trustees entered into Executive Session in accordance with Idaho Code 67-2345 (c) to conduct deliberations involving real property on MOTION by Dr. Charles Lehrman. Affirmative vote was unanimous.

ADJOURNMENT was declared at 4:16 p.m.



John M. Mason, Secretary/Treasurer

APPROVED December 21, 1998



Chairman



COLLEGE OF
SOUTHERN
IDAHO
BUSINESS OFFICE

November 12, 1998

To: President Meyerhoeffer and the College of Southern
Idaho Board of Trustees

From: Mike Mason

Re: Trustee Election

Twin Falls County Clerk Bob Fort and Jerome County
Clerk Cheryl Watts forwarded the following election results
to us:

	LeRoy Craig	Dr. Charles Lehrman
Twin Falls	13,465	13,557
Jerome	4,015	3,702
Totals	17,480	17,259

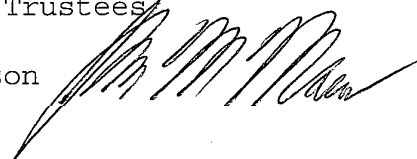
Both candidates ran unopposed on the ballot. LeRoy
Craig and Dr. Charles Lehrman have been elected to six-year
terms commencing January 1, 1999.



COLLEGE OF
SOUTHERN
IDAHO
BUSINESS OFFICE

November 12, 1998

To: President Meyerhoeffer and the College of Southern
Idaho Board of Trustees

From: Mike Mason 

Re: Sale of Telecommunications Equipment

We received only one bid for the Mini-Cassia Center video room equipment and furniture. Based upon a review of the bid by Dr. Ken Campbell, I recommend that we accept the bid of Project Mutual Telephone of Burley, Idaho in the amount of \$14,000.

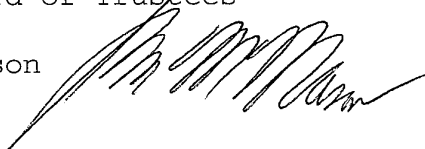
These funds will be deposited into the Plant Facilities Fund and used to partially pay for a new telecommunications room in Burley.



COLLEGE OF
SOUTHERN
IDAHO
BUSINESS OFFICE

November 16, 1998

To: President Meyerhoeffer and the College of Southern
Idaho Board of Trustees

From: Mike Mason 

Re: Headstart Vehicles

We received bids from five automobile dealers for the specified used vehicles. Latham Motors, Jules Harrison Ford, Randy Hansen, Bob Hougland Motors and Goode Motor submitted bids for the used vehicles. Based upon a review of the bids by Jay Thurber, I recommend we accept the low bid for the following three vehicles from Bob Hougland Motors of Wendell, Idaho:

1997 Chevrolet Cavalier	\$8,988
1997 Chevrolet Cavalier	8,933
1997 Pontiac Sunfire	9,443
Total	\$27,364

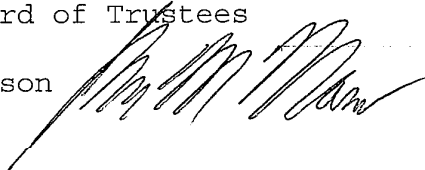
Funding for this purchase is from budgeted Headstart funds.



COLLEGE OF
SOUTHERN
IDAHO
BUSINESS OFFICE

November 16, 1998

To: President Meyerhoeffer and the College of Southern
Idaho Board of Trustees

From: Mike Mason 

Re: Network Security Firewall System

We received bids from four companies for the specified
firewall system. The bid details are attached on the
following page.

Based upon a review of the bids by Dr. Ken Campbell, I
recommend we accept the low bid of Micron Internet Services,
Inc. of Boise, Idaho in the amount of \$12,700 for the Raptor
6.0 network firewall security system.

Funding for this purchase is from the administrative
computer software acquisition budget.

Network Security Firewall System Bid Response Summary

	Micron		Lightspeed Internet	Thurber Works	Sento
	Raptor 6.0	Cisco PIX	Cisco PIX	Checkpoint	Checkpoint
Software	\$9,300	\$21,875	\$16,590	\$19,995	\$18,500
Annual Support/Maintenance	\$2,400	\$1,500	\$1,500	\$3,995	\$2,700
Installation	\$1,000	\$1,000	\$325	\$6,000	\$3,200
TOTAL	\$12,700	\$24,375	\$18,415	\$29,990	\$24,400

College of Southern Idaho
Center for New Directions Programs
1997-1998

**THE CENTER FOR NEW
DIRECTIONS IS THE
CAREER AND LIFE
PLANNING RESOURCE
FOR SOUTH CENTRAL
IDAHO.**

Executive Summary

The College of Southern Idaho Center for New Directions encompasses several programs. Below is a summary of activities for Fiscal Year 1998.

Total number Community member and participants served: 1,831*

Total counseling/class participants served (more than 1 hour): 1,014*◆

Total Blaine County, NorthSide, Mini-Cassia Centers: 289*

**There is some duplication of count between categories*

**◆There is no duplication of count within this category*

Females served: 74%

Males served: 26%

Ages: 17 – 21 = 15%

22 – 54 = 66%

55 and over = 19%

Marital Status: 35% married, spouse employed or retired with income
31% never married
21% divorced
13% all others

Assistance needed as stated at intake:

- Job Counseling
- Job Training and Placement
- Educational Services
- Gaining Marketable Job Skills
- Physical of mental health
- Financial Management

Educational Levels: 27% some college (academic)
24% high school graduate
15% some vocational training
33% all others

SPECIAL PROGRAMMING:

Single Parent/Displaced Homemaker/Single Pregnant Women: Career counseling, personal counseling, job readiness

Total: 453
107 were displaced homemakers
221 were single parents
14 were single pregnant women

Follow-up Results: 802 follow-ups mailed; 337 completed; 353 positive goal attainment of employment, entering or completing training, or gaining marketable job skills

Vocational Equity: Career exploration, school retention for women in non-traditional vocational-technical training programs.

Total Participants Served: 80
Number entering training: 26
Number entering non-traditional training: 21
Number completing training: 12 (some in 2-year programs)
Number entering non-traditional employment: 12

Programs in which women participated:

Drafting	Electronics
Culinary Arts	Automotive Technology (Governor's Scholarship Recipient)
Law Enforcement	
Auto Body Technology	

Equitable Access to Services-Retention (Technical Education): Orientations to CSI, mentorship, special classroom presentations, counseling, advising, success seminars

Total Students Served: 194
Total receiving mentorship: 19

Programs visited and from which students participated:

Air Conditioning/Refrigeration	Diesel Technology
Law Enforcement	Welding
Drafting	Cabinetmaking
Electronics	Medical Assistant
BSEP	Computerized Bookkeeping
ASEP	Hosteurs (Hotel/Motel/Restaurant Mgt.)