
COLLEGE OF SOUTHERN IDAHO

BOARD OF TRUSTEES MEETING

FEBRUARY 24, 1997

PRESIDENT'S BOARD ROOM

5:30 p.m.

AGENDA

MINUTES

TREASURER'S REPORT

BID: COMPUTERS

BID: LAWNMOWER

OLD AND NEW BUSINESS

REVIEW CENTER FOR NEW DIRECTIONS' ACTIVITIES: *Debi Klimes*

LEGISLATIVE UPDATE

JFAC RECOMMENDATION

ADMISSIONS POLICY

COLLEGE OF SOUTHERN IDAHO

BOARD OF TRUSTEES

EXECUTIVE SESSION

MONDAY

FEBRUARY 24, 1997

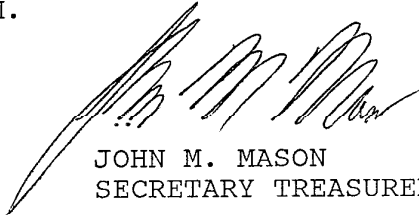
TAYLOR ADMINISTRATION BUILDING

PRESIDENT'S BOARDROOM

315 FALLS AVENUE

TWIN FALLS, IDAHO 83301

THERE WILL BE AN EXECUTIVE SESSION HELD IN ACCORDANCE WITH IDAHO CODE 67-2345 (b) FOR THE PURPOSE OF DISCUSSING PERSONNEL MATTERS. THE MEETING WILL BE HELD IN THE BOARDROOM IN THE TAYLOR ADMINISTRATION BUILDING ON MONDAY, FEBRUARY 24TH AT 5:00 P.M.

A handwritten signature in black ink, appearing to read "John M. Mason", is written over the typed name and title.

JOHN M. MASON
SECRETARY TREASURER

Posted in the Taylor Building west entrance and the Shields Building south entrance.

COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING
TAYLOR ADMINISTRATION BUILDING
EXECUTIVE SESSION
FEBRURY 24, 1997

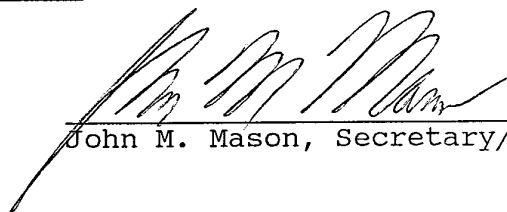
CALL TO ORDER: 5:00 p.m. PRESIDING: LeRoy Craig

ATTENDING: Trustees: Leroy Craig, Dr. Thad Scholes, Donna
Brizee, Bill Babcock and Dr. Charles Lehrman

College Administration: Gerald Meyerhoeffer, President
John M. Mason, Secretary/Treasurer

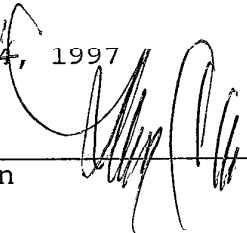
The Board of Trustees entered into Executive Session in accordance with Idaho Code 67-2345 (b) for the purpose of discussing personnel matters and (c) for the purpose of acquiring an interest in real property on MOTION by Bill Babcock. Affirmative vote was unanimous.

ADJOURNMENT was declared at 5:38 p.m.



John M. Mason, Secretary/Treasurer

APPROVED ^{APRIL 21} ~~March 24~~, 1997



Chairman

COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING
FEBRUARY 24, 1997

CALL TO ORDER: 5:40 p.m. PRESIDING: LeRoy Craig

ATTENDING: Trustees: LeRoy Craig, Dr. Thad Scholes, Dr.
Charles Lehrman, Bill Babcock and Donna Brizee

College Administration: Gerald Meyerhoeffer, President
John M. Mason, Secretary/Treasurer
Robert Alexander, College Attorney
Dr. Jerry Beck, Vice President of Instruction
Dr. Joan Edwards, Vice President of Planning and
Development
Dr. Michael Glenn, Vocational Dean
Dr. Ken Campbell, Dean of Technology
Dr. John Martin, Registrar
Dick Sterling, Physical Plant Director
Annette Jenkins, Public Information Director
Jeff Duggan, Assistant to the President

CSI Staff: Debi Klimes

Visitors: None

Faculty Representative: Rick Snider and Jan Mittleider

Times News: Liz Wright

MINUTES OF THE EXECUTIVE SESSION OF FEBRUARY 8, 1997 AND OF
THE REGULAR MEETING OF JANUARY 27, 1997 were approved as
written on MOTION by Donna Brizee. Affirmative vote was
unanimous.

TREASURERS REPORT: The Treasurer's Report for December was
approved on MOTION by Dr. Thad Scholes. Affirmative vote
was unanimous.

BIDS:

1. The Board approved the bid of New Technologies of Santa
Fe Springs, California for the specified computers in the
amount of \$14,955 on MOTION by Bill Babcock. Affirmative
vote was unanimous.

Funding for this purchase is from various departmental
budgets.

CSI Trustees

February 24, 1997

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2. The Board approved the sole bid of Rocky Mountain Turf and Industrial Equipment of Salt Lake City, Utah for the specified lawnmower in the amount of \$32,835 on MOTION by Dr. Charles Lehrman. Affirmative vote was unanimous.

Funding for this purchase is from the Plant Facility Fund.

PRESIDENT'S REPORT:

1. Mike Mason and John Martin reported on a voice mail system and a form scanning system. The Board approved the administration bringing back proposals at the March board meeting for both systems on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous...

2. Debi Klimes reviewed the activities of the Center for New Directions over the last year. She noted that:

- a. their service count numbers doubled over the last year.
- b. Job Training Partnership Act funds are shrinking.
- c. they have an 80% case closure rate.
- d. 30-40% of their cases go on to school.

3. Dr. Jerry Beck advised the Board that the new admissions policy formalized a lot of what we are already doing. It encourages students to stay in high school and establishes the College's responsibility for proper placement. The Board is continuing to take the policy under advisement and will make a final decision on the policy next month.

4. The President reviewed the status of our appropriation/property tax bill and the optional retirement bill with the Board. Both bills are awaiting hearings in legislative committees.

5. The President advised the Board that the Joint Finance Appropriations Committee had recommended that enrollment workload adjustment be put back into our appropriation. Even with this addition, we will be getting approximately \$20,000 less than our beginning appropriation for fiscal year 1997.

He also said that the legislature had passed a 2% employee compensation increase but did not fund it. Based upon the lack of funding, across the board raises will not be given.

CSI Trustees
February 24, 1997
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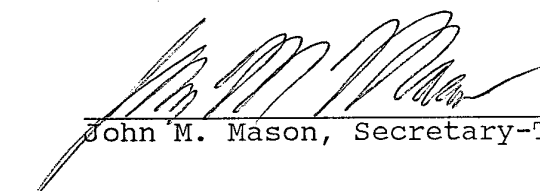
6. Based upon the lack of funds from the State, the President requested that the Board increase the tuition and fees from \$550 per semester to \$575 per semester. The President noted that the student senate had passed a resolution supporting the increase.

The increase was approved by the Board on MOTION by Bill Babcock. Affirmative vote was unanimous.

7. The President advised the Board that there will be a ground breaking for the new South Central Health District Building on Wednesday, March 12th at 1:00 p.m.

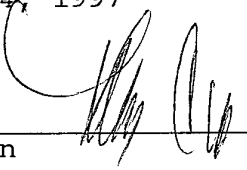
8. The President reported that the Basque event at the Herrett Center drew 800 to 900 visitors and was very successful.

ADJOURNMENT was declared at 6:35 p.m.



John M. Mason, Secretary-Treasurer

APPROVED ^{APRIL 21,}
~~March 24,~~ 1997



Chairman



COLLEGE OF
SOUTHERN
IDAHO
BUSINESS OFFICE

February 10, 1997

To: President Meyerhoeffer and the College of Southern
Idaho Board of Trustees

From: Mike Mason

Re: Lawnmower Bid

A handwritten signature in dark ink, appearing to read 'Mike Mason', is written over the 'From:' and 'Re:' lines of the memo.

We received only one bid for the specified lawnmower. Based upon a review of the bid by Dick Sterling, I recommend that the we award the bid for the lawnmower to Rocky Mountain Turf and Industrial Equipment of Salt Lake City, Utah in the amount of \$32,835.

Funds for this purchase are from the Plant Facility Fund.

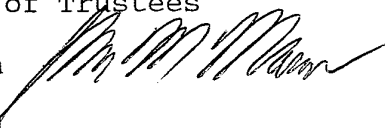


COLLEGE OF
SOUTHERN
IDAHO

BUSINESS OFFICE

February 7, 1997

To: President Meyerhoeffer and the College of Southern
Idaho Board of Trustees

From: Mike Mason 

Re: Computer Bid

As listed on the attached page, we received nine bids for the specified computers. Based upon a review of the bids by Gary Baum, I recommend that we award the bid for eleven computers to New Technologies of Santa Fe Springs, California in the amount of \$14,955.

The low bid of Up Land Micro-group was disqualified due to bidding only a one year warranty versus the two year warranty required in the bid specifications.

Funds for this purchase are from budgeted funds from nine departments.

January 29, 1997 Computer Bid

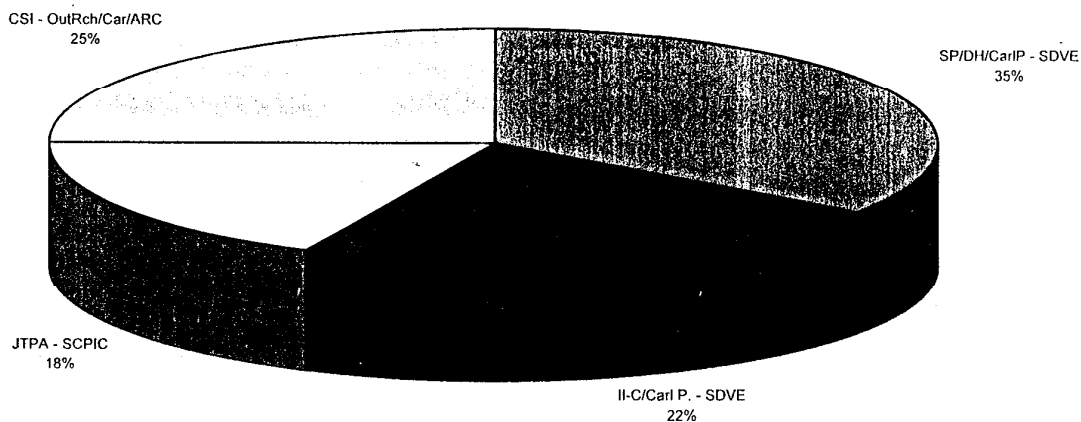
Vendors	A & B Electronics	Computer Depot	CSSI	Eagle Company	Gateway 2000	Micro Electronics	New Tech.	Total Peripherals	Upln Micro Group, Inc.
Base System Price	\$1,074.00	\$1,200.00	\$1,254.50	\$1,035.61	\$1,593.00	\$1,627.00	\$1,018.00	\$1,030.00	\$943.00
Base System (CPU Only)		\$800.00	\$981.00	\$756.89	\$1,357.00	N/A	\$723.00	\$782.00	\$695.00
Upgrades:									
Microprocessor									
Pentium 120 MHz		\$135.00	\$15.00	\$10.19	As Base	N/A	\$17.00	\$15.00	\$25.00
Pentium 133 MHz		\$200.00	\$112.00	\$48.82	See Bid	As Base	\$61.00	\$105.00	\$104.00
Pentium 166 MHz		\$300.00	\$307.00	\$220.45	See Bid	\$196.00	\$313.00	\$388.00	\$283.00
Additional Memory									
8 MB		\$68.00	\$40.00	\$33.52	\$80.00 Each	\$80.00	\$43.00	\$35.00	\$40.00
16 MB		\$130.00	\$65.00	\$61.94	\$160.00	\$160.00	\$71.00	\$62.00	\$68.00
Monitor									
15" SVGA Color		\$200.00	\$72.00	\$93.18	\$65.00	\$50.00	\$73.00	\$67.00	\$290.00
Chassis									
Mid-Size Tower		\$30.00	N/A	\$3.00	As Base	N/A	In Base	\$14.00	\$3.00
Full-Size Tower		\$50.00	N/A	\$76.13	\$35.00	\$50.00	\$60.00	\$41.00	\$43.00
Graphics Adapter									
PCI 64 Bit with 4 MB		\$100.00	\$179.00	\$89.78	\$79.00	\$50.00	\$200.00	\$125.00	\$70.00
Network Card		\$50.00	\$41.00	\$31.82	\$79.00	\$159.00	\$28.00	\$28.00	N/A
16 Bit		3COM		AT-2000T +	3COM	3COM	AT-2000T +	AT-2000T +	
Multi-Media									
Sound Card		\$80.00 32 Bi	\$74.00	\$61.36	\$90.00	In Base	\$59.00	\$22.00	\$35.00
CD-ROM		\$120.00	\$110.00	\$100.00	\$100.00 12X	In Base 12X	\$86.00	\$88.00	\$100.00
Dual Speaker System		\$25.00	\$20.00	\$11.36	W/Snd Card	\$24.50	\$12.50	\$12.00	\$18.00
Headphones		\$15.00	N/A	\$6.81	N/A	N/A	\$9.00	\$10.00	N/A
Modem		\$130.00	\$125.00	\$123.70	\$149.00	\$139.00	\$130.00	\$115.00	\$80.00
Applications (Pre-Loaded)									
MicroSoft Office 4.3		\$400.00	\$225.00	N/A	In Base	\$149.00	\$140.00	\$210.00	\$168.00
Hard Disk Storage									
1.2 GB		\$150.00	In Base	\$26.13	N/A	N/A	\$48.00	\$13.00	\$195.00
1.6 GB		N/A	\$15.00	\$35.22	N/A	In Base	\$56.00	\$36.00	\$205.00
2.0 GB		\$100.00	\$74.00	\$84.09	\$50.00	\$98.00 2.5G	\$102.00	\$114.00	\$248.00
Warranty (Add'l Year)		\$15.00	\$75.00	\$25.00	3 yr in Base	2/3 yr \$99.0	\$50.00	\$75.00	\$80.00

February 1997 Computer Purchase -- New Technologies

		Qty.	\$ Per Machine	Total
1	Pentium 133mz 16mb RAM 1.2 HDD 8xCD-ROM CL Sound Card 15" Mon. NIC Win95 MS Ofc 4.3	1	\$1,443	\$1,443
2	Pentium 133mz 32mb RAM 1.2 HDD 8xCD-ROM Sound Card Speakers Win95 NIC (CPU Only)	1	\$1,174	\$1,174
3	Pentium 133mz 32mb RAM 1.2 HDD 15" Mon. NIC Win 3.11 MS Ofc 4.3	1	\$1,369	\$1,369
4	Pentium 133mz 32mb RAM 2.0 HDD 8xCD-ROM CL Sound Card 15" Mon. NIC Win95 MS Ofc 4.3	1	\$1,568	\$1,568
5	Pentium 133mz 16mb RAM 1.2 HDD 8xCD-ROM 15" Mon. NIC Win95 MS Ofc 4.3	1	\$1,384	\$1,384
6	Pentium 133mz 16mb RAM 1.2 HDD 15" Mon. NIC Win95 MS Ofc 4.3	1	\$1,228	\$1,228
7	Pentium 133mz 16mb RAM 1.2 HDD 8xCD-ROM 15" Mon. NIC Win 3.11 MS Ofc 4.3	1	\$1,384	\$1,384
8	Pentium 133mz 16mb RAM 1.2 HDD 8xCD-ROM CL Soundcard Hdphones NIC Win95 MS Ofc 4.3	3	\$1,379	\$4,137
9	Pentium 133mz 24mb RAM 1.2 HDD NIC Win95 MS Ofc 4.3	1	\$1,268	\$1,268
TOTAL				\$14,955

- | | | |
|---|-------------------|------------------------|
| 1 | Graydon Stanley | Student Senate |
| 2 | Bill Studebaker | 01-9720-5420 |
| 3 | Claudeen Buettner | 01-5089-5420 (Desktop) |
| 4 | Jim Woods | 01-7200-5420 |
| 5 | Maintenance | 01-4010-5420 (Desktop) |
| 6 | Louise Flowers | 01-0010-5420 |
| 7 | Shonna Parsons | 01-5010-5420 |
| 8 | Lloyd DeWitt | 01-3584-5420 |
| | Hailey Office | 01-3584-5420 |
| | Gooding Office | 01-3584-5420 |
| 9 | Marv Strophe | 01-1810-5420 |

Center for New Directions Funding FY97



Service Count

7/1 to 1/14

	95-96	96-97
Initial Date <i>(new consumers)</i>	241 <i>(241 brand-new, never-been-in-before, consumers)</i>	456 <i>(456 brand-new, never-been-in-before, consumers)</i>
Active Date <i>(new & returning)</i>	307 <i>(307 activated intakes-including new intakes, not including those re-activated 96-97)</i>	582 <i>(582 activated intakes including new intakes)</i>
Walk-Ins	NA <i>(Walk-Ins weren't served pre-May 1996)</i>	62

**CENTER FOR NEW DIRECTIONS
and
ADULT RE-ENTRY CENTER SERVICES
1996-1997**

INDIVIDUAL COUNSELING

- Career
- Personal (as it pertains to career planning)

GROUPS - Weekly

- Career Exploration
- Back to Work
- Back to School

ADVISING

- JTPA (contract)
- ASEP
- Outreach
- Mentorship

TEACHING - CSI

- WorkSmart
- Psych 105 (proposed)
- Master Student (as time permits)
- Job Hunting Skills - Vo-Ed programs

BUSINESS AND INDUSTRY TRAINING

- Career Development/Planning
- Teambuilding
- Workforce Development

COMMUNITY PRESENTATIONS/PR/RECRUITMENT

- Walker Center
- Civic Groups
- Radio Talk Shows
- Non-Profit Organizations

CSI SPECIAL TOPICS PRESENTATIONS

- Domestic Violence - Nursing
- Personality Types - PE
- Date Rape - Dorm
- Others as time permits

STATE BOARD OF EDUCATION Community College Support	FTP	General	Dedicated	Federal	Target Other	1 Total
FY 1997 Appropriation		11,299,200				11,299,200
Executive Holdback		(282,500)				(282,500)
1998 Base		11,016,700				11,016,700
Personnel Cost Rollups						
Inflationary Adjustments						
Replacement Items		26,200				26,200
Non-Standard Adjustments		214,400				214,400
Annualizations						
Employee Compensation (CEC)						
Fund Shifts						
FY 1998 Maintenance (MCO)		11,257,300				11,257,300
1 Classroom Tech/Distance Learn						1,000,000
2 Property Tax Reduction		1,000,000				1,000,000
FY 1998 Total Appropriation		12,257,300				12,257,300
Difference from FY 1997 Approp.		958,100				958,100
% Change		8.5%				8.5%

General	12,257,300
Dedicated	
Federal	
Other	
Total	12,257,300
FTP	

Comments:

Motion for (see above box) from the gen. fund for community colleges which includes \$26,200 for replacement equipment, non-std. adjustments of \$34,700 for custodial, utility and maintenance costs of CSI's PE building, \$1,700 for library books and periodicals and \$214,400 for a modified enrollment adjustment to accommodate the 8% enrollment growth the two colleges experienced this Fall (over 23% over the past 4 years). Also includes the \$1 million property tax reduction. Although this \$1 million makes the appropriation for the community colleges appear quite large at 8% over last year, this does not provide new money to the colleges but only replaces part of what they currently get from property taxes. The change, not including the \$1 million property tax, represents (\$41,900) or 0.4% less than last year's budget in terms of available money to operate.